

APPLICATION FOR EMPLOYMENT

(Please print in ink or type)

PERSONAL INFORMATION

DATE OF APPLICATION: _____

Name:

Last

First

Middle

Address:

Street

(Apt)

City, State

Zip

Alternate Address:

Street

City, State

Zip

Contact Information:

()

()

Home Telephone

Mobile

Email

How did you learn about our company?

POSITION SOUGHT:

Available Start Date: _____

Are you interested in part-time _____ or full-time _____ work?

Desired Pay Range: _____ Are you currently employed? _____

By Hour or Salary

Are you 16 years of age? ☐ Yes ☐ No

EDUCATION

	Name and Location	Graduate? – Degree?	Major / Subjects of Study
High School/High School Equivalency			
College or University			
Specialized Training, Trade School, etc...			
Other Education			

Please list your areas of highest proficiency, special skills or other items that may contribute to your abilities in performing the above mentioned position.

Volunteer Activities

Organization	Dates	Supervisor	Duties

PREVIOUS EXPERIENCE

Please list beginning from most recent

Dates Employed	Company Name	Location	Role/Title

Tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Tasks performed and reason for leaving:

Dates Employed	Company Name	Location	Role/Title

Tasks performed and reason for leaving:

References

Name	Address	Phone Number	Years Acquainted
1.			
2.			
3.			

Little Dixie Regional Libraries is an Equal Opportunity Employer and we do not and will not discriminate on the basis of race, religion, national origin, sex, age, handicap, marital status, or status as a disabled veteran. Information provided on this application will not be used for any discriminatory purpose.

Provide All Information Requested.

Your complete application form will be maintained in our active files for six (6) months from the date of application. You may submit a new application at any time.

Signature _____ Date _____